

## APPLICATION FOR NEW SA PASSPORT

The following documents need to be submitted for a new SA Passport:

- form [BI-73](#) Application for new SA passport (duly completed)(the signature on the first page (“Signature of applicant”)are not allowed to touch or cross any line in the white block.) Applications must be submitted in person!
- form BI-9E, duly completed with full set of fingerprints (to be obtained from Embassy or Honorary Consul)
- form [BI-529E](#) Determination of Citizenship
- € 31,00 (Euro thirty one) application fee (in cash or bank transfer – see details below for the SA Embassy Vienna). In accordance with Treasury Instruction you are charged a double fee if your passport was lost/damaged (South African citizens whose circumstances necessitate frequent travel are entitled to a **maxi passport** (48-pages). The fee in this regard is € 47,00.)
- 2 recent passport size photographs in respect of applicant (in line with photo specifications)
- copy of previous SA passport (for first passport copy of birth certificate)
- copy of marriage certificate (if applicable)
- if born outside of South Africa and obtained citizenship in South Africa by means of Permanent Residence and naturalization a copy of Naturalisation Certificate must be included
- If not collecting in person also submit a self-addressed A5 envelope (*Luftpolsterkuvert*) with stamps to the value of € 6,00 (per *Einschreiben*) affixed to it.

Carefully read page 3 of the passport form before completing the application. For the taking and certification of the fingerprints and photos and the certification of Par. B of the passport application form please contact the South African Embassy, nearest South African Representative (Honorary Consul) in your area or the local police authority. Please be advised that the completed application for the permanent passport will be forwarded to South Africa for processing which could take approximately 5 – 6 months.

Should you have any further questions please do not hesitate to contact the consular section at this office.

**Bank connection: Bank Austria (BLZ 1200) Acc. No: 0027-21603/03**  
**IBAN: AT51120000272160303                      Swift Code: BKAUATWW**

For further information please contact the Consular Section:

Tel: + 43 1 320 6493 ext 19, 20

Fax: + 43 1 320 0814

Email: [vienna.consular@dirco.gov.za](mailto:vienna.consular@dirco.gov.za)

Website: [www.southafrica-embassy.at](http://www.southafrica-embassy.at)

Consular hours: Monday – Friday 08:30 – 12:00 and telephone enquiries until 16:30

South African Embassy, Consular Section, Sandgasse 33, 1190 Vienna, Austria