

APPLICATION FOR NEW SA PASSPORT

The following documents need to be submitted for a new SA Passport:

- form [BI-73](#) Application for new SA passport (duly completed) (the signature on the first page (“Signature of applicant”) are not allowed to touch or cross any line in the white block.) Applications must be submitted in person!
- form [BI-9E](#), duly completed with full set of fingerprints (to be obtained from Embassy or Honorary Consul)
- form [BI529E](#) Determination of Citizenship
- €67,00 (Euro nine three) application fee (via bank transfer only – see details below for the SA Embassy Vienna). In accordance with Treasury Instruction you are charged a double fee if your passport was lost/damaged/stolen
- South African citizens whose circumstances necessitate frequent travel are entitled to a **maxi passport** (48-pages). A detailed motivation on a company letterhead has to be included. The fee in this regard is €133,00
- 2 recent passport size photographs in respect of applicant (in line with photo specifications) (not older than 6 months)
- copy of previous SA passport (for first passport copy of birth certificate)
- copy of marriage certificate together with copy of spouse’s passport (if applicable)
- if born outside of South Africa and obtained citizenship in South Africa by means of Permanent Residence and naturalization a copy of Naturalisation Certificate must be included
- If not collecting in person also submit a self-addressed A5 envelope (*Luftpolsterkuvert*) with stamps to the value of €6,00 (per *Einschreiben*) affixed to it.

Forms must be completed in **black ink**. Carefully read page 3 of the passport form before completing the application. For the taking and certification of the fingerprints and photos and the certification of Par. B of the passport application form please contact the South African Embassy, nearest South African Representative (Honorary Consul) in your area or the local police authority.

The processing could take approximately 7 – 8 months.

All documents not in English have to be officially translated.

Bank connection: Bank Austria (BLZ 1200) Acc. No: 0027-21603/03
IBAN: AT511200000272160303 Swift Code: BKAUATWW