

APPLICATION FOR AUTHORISATION TO WORK ON VISITORS VISA ITO FILM INDUSTRY

Please be advised that the Department of Home Affairs informed all Embassies that all applications for Section 11(1)(a) authorisations to work on a visitors visa will be in the form of an application for a visitors visa. This application will be processed and once approved a **visa** will be affixed into the passport of the applicant.

For a period of less than 90 days any person wishing to conduct working activity in South Africa must be in possession of the correct authorisation to do so. In this regard the company in South Africa or abroad needs to contact the nearest South African Foreign Mission (the applicant(s) can also contact the Foreign Mission directly) where the applicants are resident in order to work (applicable to all applicants in the film industry including actors, models, hairstylists, make up specialists, cameramen, etc.) in South Africa, thus your entry is not for holiday purposes.

In terms of Regulation 9(2) of the Immigration Act, Act 13 of 2002, each passport holder has to **submit the application in person** including children (as of 01.07.2014 all applications must be submitted in person!!). [If you are staying or being a resident in the Slovak Republic or in Slovenia, where no South African Representative is stationed, you may forward the application via registered mail to the Embassy at the address below.](#) Please have the correct amount € 33.- when submitting the application during business hours Monday – Friday 08:30 – 12:00. [Should you have a letter from the CPA \(South African Commercial Producers Association – find contact information below\) you should only submit the documents as per *.](#)

The following documents need to be submitted:

- Duly completed application form*
- Two EU passport photos together with a valid passport containing at least 3 blank pages*
- Bank statements for the last three months in respect of the applicant (not the company!)
- Fee of € 33,- in cash (please have the exact amount at hand)* **(fee not applicable to Slovak passport holders!)**
- the letter from the South African (host) company or institution, referring specifically to an application for authorisation to conduct work on a visitor's permit in terms of section 11(2) and include the following information:
 1. Applicant's full name and date of birth.
 2. Applicant's nationality and passport number.
 3. Purpose or necessity of the work;
 4. Nature of the work;
 5. Qualification and skills required for the work;
 6. Duration of the work;
 7. Place of work;

8. Duration of the visit;
 9. Proof of remuneration or stipend that the foreigner will receive from the employer; and
 10. Identity and contact details of the prospective employer or relevant contact person from the host institution;
 11. Port of Entry through which the applicant will enter the Republic of South Africa.
 12. Background / bona fides of the South African (host) company or institution.
 13. Statement that the applicant will strictly conduct only the specific work related activity contained in the letter and will neither compete for other work in the Republic of South Africa during the stay nor seek to extend the work beyond the specific period requested.
 14. The applicant's contact details and residential e.g. hotel address during his or her stay in the Republic of South Africa
 15. Any other information as required by the Mission to complete the application including, where applicable, request recommendation from any relevant organ of state and may request proof of residence status for non Austrian nationals.
- a signed and dated letter on letterhead of the applicant's company abroad (e.g. from country of origin), confirming the applicant's particulars (full name, date of birth, nationality and passport number), occupation / position at the company or institution abroad, the purpose or necessity and duration (starting and ending dates) of the applicant's visit to the Republic of South Africa and proof (details) of remuneration or stipend that the foreigner will receive for the work conducted in the Republic;
 - a valid air flight ticket or flight confirmation*

*Furthermore you also are requested to contact the South African Commercial Producers Association (Ms Bobby Amm +27 71 519 1976) / South African Association of Stills Producers (Mr Rudi Riek +27 71 519 1976) for more information for a recommendation for the shooting in South Africa.

You are welcome to contact this Section should you have any further enquiries under 01-3206493 20.